



## **2017 – 2018 Continuing Approval Review Report**

### **Introduction**

A 5-year Continuing Approval Desk Review was conducted by Kerri Elzie of the LeTourneau University (092-502) educator preparation program (EPP) on January 14, 2019. Per 19 Texas Administrative Code (TAC) §228.10(b), an entity approved by the State Board for Educator Certification (SBEC) to certify educators shall be reviewed at least once every five years. LeTourneau University EPP was originally approved as an EPP on April 30, 1992.

Dr. Darla Baggett is the program Legal Authority, and Beth Nelms is the primary EPP contact for the 2017-2018 review. LeTourneau University is approved for the following certificate classes: Classroom Teacher, Principal, and School Counselor. Certification is offered in these routes: Undergraduate, Post-Baccalaureate, Alternative Certification Program. The EPP reported 80 program finishers for the 2016-2017 reporting year and 55 finishers for 2017-2018.

Candidate records were reviewed for 20 candidates from the following certificate classes: classroom teacher, principal, and school counselor. The results were discussed with EPP staff on January 24, 2019. Attending from the EPP were: Dr. Darla Baggett, Chair of Global Education Programs, Beth Nelms, Director of Educator Certification, Jodie Hilburn, Chair of Residential Teacher Education, and Malinda Fasol, Chair of Graduate Psychology and Counseling Programs.

### **Results**

1. Admission requirements as identified in 19 TAC Chapters 227, 239, and 241, were met by all programs. Candidates received and signed formal admission letters, with the admission dates being accurately reported to the Texas Education Agency 80% of the time in each certification class. [19 TAC §227.17(d) and §229.3(e)].
2. Candidate statuses in all programs were reported accurately in the Accountability System for Educator Preparation (ASEP) system for each year of enrollment. [19 TAC §227.17(e)]
3. Records for clinical teaching, internship, or practicum, as required by 19 TAC Chapters 228, 239, and 241, revealed that teacher and principal candidates received adequate field supervision. All observation data reported in ASEP was accurate when compared with related documentation in candidate records. Documentation of school counselor practicums was not sufficient to substantiate adequate supervision. [19 TAC §228.35 (g-h)]
4. A review of candidate records revealed that candidates who received standard certificates met requirements as identified in 19 TAC Chapter 230.



### **Next Steps**

The EPP will submit evidence to TEA that deficiencies in these areas have been corrected on or before 9/1/2019:

- Provide and document adequate supervision of school counselor candidates, and
- To ensure continuity in record keeping and other related processes, consider creating a procedure manual documenting EPP processes.